Abstract Criteria for Research Poster Submissions

Abstracts relevant to holistic nursing research are requested for poster presentation. Submissions are anticipated to reflect the conference purpose & theme which is to “enable holistic nurses to develop and refine knowledge and skills designed to consciously impact healthcare transformation”. Research posters will be displayed for the duration of the conference with two, one-hour presenter Q/A sessions required.

ELIGIBILITY CRITERIA

All proposals are for continuing nursing education activities; therefore they must adhere to the following criteria:

- AHNA supports the learners’ right to continuing education activities that are free from conflicts of interest, commercial bias and promotion of any kind. You must read the American Nurses Credentialing Center’s Content Integrity Standards for Industry Support in Continuing Nursing Educational Activities by clicking here before you proceed with this form.
- The content of the educational activity must enable the learner to acquire or improve knowledge or skills beyond basic knowledge and enhance professional development or performance of the nurse.
- Proposals must address the purpose, theme and at least one objective of the conference.

NOTE: Commercial Entities may NOT present continuing nursing education activities.

Definition of Commercial Entity: An entity that produces, markets, sells, re-sells, or distributes healthcare goods/products that are consumed by or used on patients.

If you are not sure if you are or you represent a commercial entity, call AHNA before proceeding. (800) 278-2462

Additional terms:

- If your proposal is accepted you will be required to sign a presenter contract. Click Here to see a SAMPLE CONTRACT.
- If you do not plan to present your program at the conference, please do not submit a proposal. Presenters may be substituted in an emergency.
GENERAL INSTRUCTIONS

- Proposal forms must be completed by the presenter(s) of the proposed presentation. Forms may not be completed and/or submitted by third parties/assistants etc.
- Only fully completed submissions using this form will be accepted for review and consideration.
- You may begin a draft proposal and come back to it as many times as needed before actually submitting it. All your work will be saved.
- To return to your draft proposal, log in to proposalspace.com and look under “MY PROPOSALS” on the HOME tab or your ACCOUNT HOME page.
- Refer to AHNA’s Request for Proposals webpage or go to www.ahna.org (Conference> Call For Proposals) for additional information.
- Questions: Contact AHNA Staff, (education@ahna.org) or (800) 278-2462

TIME LINE

- Research Poster proposals are due no later than December 1 (11:59 PM your local time)
- Period of peer-review and selection occurs between December 5 and January.
- Notifications will be made, via Email, no later than February 1.

REVIEW AND SELECTION INFORMATION

- All proposals will be blinded for the peer-review panel. Members of the peer-review panel will not know whose proposal they are viewing/assessing.

ABSTRACT GUIDELINES

1. Title of abstract and author details

The following information is required at the start of your abstract document.

- Title of abstract - bold type
- Full name, credentials, and affiliation of all authors
- Underline the name of the person(s) intending to present at the conference if more than one author

All author details will be removed by AHNA staff in order to facilitate a blind, peer-review.

2. Format of abstract

- Word limit: 300 words (does not include title and author details)
- Abstract should not include references
- Use size 12 font; Arial or Times New Roman- single spaced with 2 spaces between paragraphs
- Use headings relevant to the type of abstract you are submitting (see Content of Abstract below)
• To support the blind peer-review process, individuals and institutions are not identified in the body of the abstract; e.g. use “Author’s Institution” instead of using the name of the company, university or hospital.
• The entire abstract must fit on one side of one page

3. Content of Abstract

The abstracts for this conference will be available online post-conference as submitted. By submitting to this conference the author(s) hereby affirms that work submitted is theirs, original and recent.

All items must be included in the abstract or it will be returned for amending. Amended abstracts will only be accepted until the stated due date and not later than.

a) Research Study

• Title and background
• Aim and objectives of the study
• Method (must include: research design, sample, analysis and ethical approval)
• Findings
• Conclusions and implications

b) Systematic Review: meta-analysis/meta-synthesis

• Title
• Aim of review
• Search and review methodology
• Findings
• Conclusions and implications

c) Innovations in research methodology

• Title and background
• Aim and objectives
• Description of innovation
• Evaluation of innovation
• Conclusions and implications

NOTE: Research in progress is acceptable for poster submissions so long some preliminary results are provided in the submitted abstract and further results will be provided at the conference. Abstracts should be completed up to Findings with preliminary findings/results discussed under this section.